

**PROPOSED MINUTES
REGULAR MEETING
Allegan Area Educational Service Agency
BOARD OF EDUCATION
Tuesday, December 17, 2019
5:00 p.m.**

CALL TO ORDER

The regular December meeting was called to order by President Collier at 5:00 p.m. in the Board Room of the district's Education Service Center.

The Secretary called the roll of the Board.

MEMBERS PRESENT: Collier, Hennip, Parsons, Day
MEMBERS ABSENT: Christman
ALSO PRESENT: Bill Brown, Shelby Bill, Abby Lloyd, Laurie Schmitt, Linda Blankenship, Mike Smith, Rebecca Reed, Lisa Bradley, Leeann Hanse, Rebecca Huberty, Marcia Brewer, Toby Hutchins

I. ROUTINE

ADDITIONS TO THE AGENDA

There were no agenda additions this month.

ADOPTION OF THE AGENDA

A Motion by Day supported by Hennip to adopt the agenda as presented. 4 Ayes, 0 Nays. Motion carried.

II. HEARING & CORRESPONDENCE

- A. There were no comments from the audience.
- B. The Board reviewed the DeLano grant award letter to Hillside.

III. CONSENT AGENDA

- A. The Board approved the minutes from the December 10, 2019 Special Meeting of the Board.
- B. The Board approved the bills & authorized payments.
- C. The Board approved the hiring of the following people:
 - 1. Courtney McPike – Paraeducator, Hillside
 - 2. Ashley Jackson – Behavior Interventionist, Hillside
 - 3. Todd Meredith – Bus Attendant

- D. Motion by **Hennip** supported by **Day** to approve the consent agenda. 4 Ayes, 0 Nays. Motion carried.

IV. INFORMATION ITEMS

- A. Superintendent & Board Report
1. Jeff Staley from Maner Costerisan reviewed the Audit with the Board.
 2. The Board had the first reading of Policy #3221.
 3. Superintendent Brown accepted the following resignations or terminations per Board of Education Policy 3140 and 4140:
 - a. Amber Monroe – Bus Attendant
 - b. Alyssa Stocking – Bus Attendant
 - c. Kaylee Bunker – Paraeducator, Hillside
 - d. Linda Blankenship – Principal, ACATEC
 4. Larry Collier gave the update on MASB happenings.
 5. Board Professional Development – no report this month.
 6. Rick Day gave the ACSBA update.
 7. Larry Collier gave the PAC update.
 8. Bob Hennip gave the Outlook update.
 9. Laurie Schmitt gave the Continuous Improvement update.
- B. Progress on Organizational Goals
1. Instructional & Educational Services
 - a. Laurie Schmitt reviewed the Instructional & Educational Services update.
 - b. Linda Blankenship reviewed the ACATEC update.
 2. Specialized Instruction Report(s)
 - a. Rebecca Reed reviewed the Specialized Instruction update.
 3. Technology
 - a. Mike Smith reviewed the Technology update.
 4. Finance and Operations Report(s)
 - a. Abby Lloyd reviewed the update on Finance and Operations.
 - b. Lisa Bradley reviewed the financial statements.
 5. Board Member Comments

V. BUSINESS AGENDA

- A. Motion by **Parsons** supported by **Hennip** for the Board to approve the authorized purchase card users per Board Policy 6432. 4 Ayes, 0 Nays. Motion carried.
- B. Motion by **Hennip** supported by **Parsons** for the Board to approve the Emergency Operations Plan. 4 Ayes, 0 Nays. Motion carried.

VI. FUTURE ITEMS FOR CONSIDERATION

- A. There were no comments from the Audience.
- B. The Board reviewed the December and November calendars.

VII. OTHER

VII. *ADJOURNMENT*

The meeting adjourned at 5:54 p.m.

Larry Collier, President