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Sonja Skerbeck, Secretary
William Parsons, Treasurer
Bob Hennip, Trustee

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**OFFICIAL MINUTES
ORGANIZATIONAL & REGULAR MEETING
BOARD OF EDUCATION**

Tuesday, July 18, 2017
8:30 a.m.

ORGANIZATIONAL MEETING

A. The July 2017 Organizational Meeting was called to order by President Collier at 8:30 a.m. in the Board Room of the District's Education Service Center.

B. The Pledge of Allegiance was said.

C. The Secretary called the roll of the Board.

MEMBERS PRESENT: Collier, Tibbitts, Parsons, Skerbeck, Hennip

ALSO PRESENT: Bill Brown, Shelby Bill, Laurie Schmitt, Abby Lloyd, Wendy Dubuisson, Linda Blankenship, Mike Smith, Lisa Bradley

D. Motion by Hennip supported by Tibbitts to adopt the agenda, as presented. 5 Ayes, 0 Nays. Motion carried.

E. Motion by Parsons supported by Hennip to approve the minutes of the June 20, 2017 Regular Meeting of the Board. 5 Ayes, 0 Nays. Motion carried.

F. There were no comments from the audience.

G. Election of Officers.

Larry Collier – President
Steve Tibbitts – Vice President
Bill Parsons – Treasurer
Sonja Skerbeck – Secretary

Motion by Hennip supported by Parsons that all officers continue in the same position for the 2017-2018 school year. 5 Ayes, 0 Nays. Motion carried.

H. Motion by Skerbeck supported by Tibbitts to adopt meeting dates and times for the Regular 2017-2018 Board of Education meetings and the 2017-2018 Board Special Meetings as presented with the following changes: Both the September Special meeting and the September Regular meeting of the Board start at 8:30 a.m. 5 Ayes, 0 Nays. Motion carried.

I. Annual Organizational & Administrative Functions:

1. Motion by **Parsons** supported by **Tibbitts** to approve Chemical Bank and the Michigan Liquid Asset Fund (MILAF) as primary depositories for school funds. 5 Ayes, 0 Nays. Motion carried.
2. Motion by **Skerbeck** supported by **Hennip** to approve the Board President and the Board Treasurer as check signature authorizations. 5 Ayes, 0 Nays. Motion carried.
3. Motion by **Tibbitts** supported by **Hennip** that the Secretary of the Board of Education (or a designee) will post all public notices of meetings. 5 Ayes, 0 Nays. Motion carried.
4. Motion by **Parsons** supported by **Hennip** that the Board Secretary delegates the AAESA Superintendent to manage all District Elections. The Board Secretary will delegate secretarial duties to the Recording Secretary in his/her absence. 5 Ayes, 0 Nays. Motion carried.
5. Motion by **Hennip** supported by **Parsons** that professional organizational memberships will be as follows: (1) Allegan County School Board Association; (2) Michigan Association of School Boards (MASB); (3) MASB Legal Trust Fund; (4) Association of Educational Service Agencies (AESA). 5 Ayes, 0 Nays. Motion carried.
6. Motion by **Hennip** supported by **Tibbitts** that the annual retainer agreements are as follows: (1) Legal Firms: Thrun, Maatsch & Nordberg, P.C. (2) Auditor: Maner Costerisan. 5 Ayes, 0 Nays. Motion carried.
7. Motion by **Parsons** supported by **Hennip** that the AAESA will contract with the following law firm on an hourly basis: Barb Ruga/Clark Hill, PLC and Dykema-Gossett, PLLC. 5 Ayes, 0 Nays. Motion carried.

J. Motion by **Tibbitts** supported by **Parsons** to appoint Board members to the following:

1. Steve Tibbitts as delegate to the Allegan County School Board.
2. Larry Collier as delegate to the MASB Legislative Relations Network.
3. Larry Collier as representative to the Special Education Parent Advisory Committee (PAC).
4. Bob Hennip as representative to the Outlook Academy.
5. Bill Parsons and Sonja Skerbeck to the Policy Committee.
6. Sonja Skerbeck as representative for STEM.
7. Bob Hennip and Bill Parsons as representatives for Early Childhood.

5 Ayes, 0 Nays. Motion carried

K. Motion by **Tibbitts** supported by **Parsons** to approve the Board Compensation Schedule. 5 Ayes, 0 Nays. Motion carried.

L. The Board reviewed the current terms of office for the Board of Education.

M. There were no other organizational matters.

N. There were no comments from the audience.

- O. Motion by **Tibbitts** supported by **Parsons** to adjourn into the regular meeting agenda at 8:50 a.m. 5 Ayes 0 Nays. Motion carried.

REGULAR MEETING

I ROUTINE

ADDITIONS TO THE AGENDA

There were no additions.

ADOPTION OF THE AGENDA

Motion by **Parsons** supported by **Hennip** to adopt the agenda. 5 Ayes, 0 Nays. Motion carried.

II HEARING & CORRESPONDENCE

- A. There were no comments from the audience.

III CONSENT AGENDA

- A. The approved the bills & authorized payment
B. The Board approved the following hires:
1. Melissa Badillo, GSRP Parent Liaison
2. Jeri Leigh Levering, Teacher – Hillside West
3. Catherine TenBusschen, Administrative Associate – Hillside
C. Motion by **Tibbitts** supported by **Parsons** to approve the consent agenda. 5 Ayes, 0 Nays. Motion carried.

IV. INFORMATION ITEMS

- A. Superintendent and Board Report
1. Superintendent Brown accepted the following resignations or terminations per Board of Education Policy 4140:
a. Kerrie Antelo, Career Coach, Economic Development – *left for career in different field*
b. Sandra Kipen, GSRP Lead Teacher – *left for employment in another district*
c. Jamie Cox, Bus Attendant – *resigned*
d. Lindsay Collins, SXI Teacher, Hillside – *left for employment in another district*
e. Shirley Eichenberg, Operations Manager, Economic Development – *contract expired*

2. Larry Collier updated the Board on MASB.
 3. There were no Board Professional Development updates.
 4. Steve Tibbitts gave the ACSBA update.
 5. Larry Collier updated the Board on PAC.
 6. Bob Hennipp updated the Board on the Outlook Academy.
 7. Laurie Schmitt gave the Continuous Improvement update.
 8. Linda Blankenship gave the facility update.
- B. Progress On Organizational Goals
1. *Instructional Services Report(s)*
 - a. Laurie Schmitt gave the Instructional Services update.
 - b. Wendy Dubuisson updated the Board on Specialized Instruction.
 - c. Linda Blankenship updated the Board on ACATEC.
 2. Mike Smith reviewed the Technology update.
 3. The Board reviewed the Economic Development update.
 4. Finance and Operations Report(s)
 - a. Abby Lloyd gave the department update.
 - b. Lisa Bradley reviewed the financial statements.
- C. Board Member Comments ~ there were no comments this month.

V BUSINESS AGENDA

- A. Motion by **Tibbitts** supported by **Hennip** that the Board appoint Vestita Ortiz to the position of Truancy Officer in service to Martin Public Schools. 5 Ayes, 0 Nays. Motion carried.
- B. Motion by **Skerbeck** supported by **Hennip** for the Board to adjourn into executive session per Section 8(c) to discuss Collective Bargaining and Section 8(h) to discuss Attorney-Client Privilege information. 5 Ayes, 0 Nays. Motion carried. The Board adjourned into closed session at 9:30 a.m. and reconvened into open session at 10:20 a.m.
- C. Motion by **Hennip** supported by **Parsons** for the Board to approve the SEIU contract as presented. 5 Ayes, 0 Nays. Motion carried.

VI FUTURE ITEMS FOR CONSIDERATION

- A. There were no comments from the audience.
- B. The Board reviewed Board calendars.

VII ADJOURNMENT

Motion by **Parsons** supported by **Hennip** to adjourn the meeting at 10:21 a.m.
5 Ayes, 0 Nays. Motion carried.

Sonja Skerbeck

Sonja Skerbeck, Secretary