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**OFFICIAL MINUTES
REGULAR MEETING
Allegan Area Educational Service Agency
BOARD OF EDUCATION
Tuesday, May 19, 2020
8:30 a.m.**

CALL TO ORDER

The regular May meeting was called to order by President Collier at 8:30 a.m. via Zoom virtual platform.

The Secretary called the roll of the Board.

MEMBERS PRESENT: Collier, Hennip, Parsons, Christman, Day
MEMBERS ABSENT:
ALSO PRESENT: Bill Brown, Shelby Bill, Abby Lloyd, Laurie Schmitt, Rebecca Reed, Linda Blankenship, Lisa Bradley, Mike Smith, Rich Okoniewski, John Solomon

I. ROUTINE

ADDITIONS TO THE AGENDA
There were no agenda additions this month.

ADOPTION OF THE AGENDA
A Motion by **Hennip** supported by **Day** to adopt the agenda as presented. 5 Ayes, 0 Nays. Motion carried.

II. HEARING & CORRESPONDENCE

A. There were no comments from the audience.

III. CONSENT AGENDA

- A. The Board approved the minutes from the May 5, 2020 Special Meeting of the Board.
- B. The Board approved the bills & authorized payments.
- C. The Board approved the hiring of the following people:
 - 1. John Solomon – TRANSFER from Local District Accountant to Supervisor of Financial Services
 - 2. Rich Okoniewski – TRANSFER from ACATEC Assistant Principal to ACATEC Principal/Director
 - 3. Livia Christman – HR Specialist
- D. Motion by **Day** supported by **Hennip** to approve the consent agenda. 5 Ayes, 0 Nays. Motion carried.

IV. INFORMATION ITEMS

- A. Superintendent & Board Report
 - 1. Superintendent Brown accepted the following resignations or terminations per Board of Education Policy 3140 and 4140: *no resignations this month*
 - 2. Larry Collier gave the update on MASB happenings.
 - 3. Board Professional Development – no report this month
 - 4. Rick Day gave the ACSBA update.
 - 5. Larry Collier gave the PAC update.
 - 6. Bob Hennip gave the Outlook update.

- B. Progress on Organizational Goals
 - 1. Instructional & Educational Services
 - a. Laurie Schmitt reviewed the Instructional & Educational Services update.
 - b. Linda Blankenship reviewed the ACATEC update.
 - 2. Specialized Instruction Report(s)
 - a. Rebecca Reed reviewed the Specialized Instruction update.
 - 3. Technology
 - a. Mike Smith reviewed the Technology update.
 - 4. Finance and Operations Report(s)
 - a. Abby Lloyd reviewed the update on Finance and Operations.
 - b. Lisa Bradley reviewed the financial statements.
 - 5. Board Member Comments – no comment this month

V. BUSINESS AGENDA

- A. Motion by **Christman**, supported by **Hennip** that the Board approve the resolution to borrow funds for the Hillside building renovation project. 5 Ayes, 0 Nays. Motion carried.
- B. Motion by **Parsons** supported by **Day** that the Board approve the sale of Lot #18 in Valley Vista for \$13,000. 5 Ayes, 0 Nays. Motion carried.
- C. Motion by **Hennip** supported by **Day** that the Board approve the Non-Union pay scale for 20-21 to include a pay freeze (0% increase.) Result Based Compensation of \$600 on base if final summative evaluation is Highly Effective remains in effect as approved in June 2019. 5 Ayes, 0 Nays. Motion carried.
- D. Motion by **Christman**, supported by **Day** that the Board approve a one-time vacation payout of up to 5 days for staff eligible for vacation time. Vacation rollover would continue to follow the normal protocol as listed in the employee manual or MEA contract. 5 Ayes, 0 Nays Motion carried.

VI. FUTURE ITEMS FOR CONSIDERATION

- A. There were no comments from the Audience.
- B. The Board reviewed the May and June calendars.

VII. OTHER

VII. ADJOURNMENT

The meeting adjourned at 9:08 a.m.

A handwritten signature in black ink, appearing to read "Amy Christman", is written over a light blue rectangular stamp.

Amy Christman, Secretary