



Your partner in transforming lives through education, leadership and service

**BOARD OF EDUCATION**

Larry E. Collier, President  
Bob Hennip, Vice-President  
William Parsons, Treasurer  
Amy Christman, Secretary  
Rick Day, Trustee

**SUPERINTENDENT**

William D. Brown

**ADMINISTRATIVE OFFICES**

310 Thomas Street  
Allegan, MI 49010  
269.512.7700  
Fax 269.512.7701

**HILLSIDE LEARNING & BEHAVIOR CENTER**

212 Grove Street  
Allegan, MI 49010  
269.512-7900  
Fax 269.512.7901

**TECHNICAL & EDUCATION CENTER**

2891 116<sup>th</sup> Avenue  
Allegan, MI 49010  
269.512.7800  
Fax 269.512-7801

[www.alleganaesa.org](http://www.alleganaesa.org)



ALLEGAN  
FENNVILLE  
GLENN  
HOPKINS  
MARTIN  
OTSEGO  
OUTLOOK  
PLAINWELL  
WAYLAND

**OFFICIAL MINUTES  
REGULAR MEETING**

Allegan Area Educational Service Agency  
BOARD OF EDUCATION  
November 17, 2020

**CALL TO ORDER**

The regular meeting in November was called to order by President Collier at 5:00 p.m.

The Secretary called the roll of the Board.

MEMBERS PRESENT: Collier, Hennip, Parsons, Christman, Day

MEMBERS ABSENT:

ALSO PRESENT: Bill Brown, Shelby Bill, Abby Lloyd, Rebecca Reed, Frank Holes, Rich Okoniewski, John Solomon, Mike Smith

**I. ROUTINE**

**A. ADDITIONS TO THE AGENDA**

i. Under VI BUSINESS AGENDA D. The Administration recommends that the Board grant the Superintendent authority to close buildings/programs as needed due to pandemic conditions.

**B. ADOPTION OF THE AGENDA**

i. A motion by **Day** supported by **Hennip** to adopt the agenda as presented. 5 Ayes, 0 Nays. Motion carried.

**II. HEARING & CORRESPONDENCE**

A. There were no comments from the audience.

**III. CONSENT AGENDA**

A. The Board approved the minutes from the November 3, 2020 special meeting of the Board.

B. The Board approved the bills & authorized payments.

C. The Board approved the hiring of the following people:

- i. Tammie Branstetter – Bus Attendant
- ii. Ashlee Berens – Paraeducator, ACATEC
- iii. Daniela Davidson – Paraeducator, Hillside
- iv. Patricia DeBoer – Bus Attendant
- v. Dana Stermer – GSRP Associate Teacher

D. Motion by **Hennip** supported by **Day** to approve the consent agenda. 5 Ayes, 0 Nays. Motion carried.

**IV. INFORMATION ITEMS**

A. Superintendent & Board Report

i. Superintendent Brown accepted the following resignations or terminations per Board of Education Policy 3140 and 4140:

- a. Barbara Broe – Transportation
  - b. Sally Sturgis – Transition Coordinator
  - c. Rose Huizenga – Paraeducator, Hillside
  - d. Marcia Wright – Transportation Clerk
  - e. Heather Hayes – Paraeducator, Hillside
  - ii. Larry Collier gave the update on MASB initiatives.
  - iii. Board Professional Development – No Report this month
  - iv. Rick Day gave the ACSBA update.
  - v. Larry Collier gave the PAC update.
  - vi. Bob Hennip gave the Outlook update.
- B. Progress on Organizational Goals
- i. Instructional Services
    - 1. Frank Holes reviewed the Instructional Services update.
    - 2. Rich Okoniewski updated the Board on ACATEC.
    - 3. Lindsay Sichta reviewed the Early Childhood update.
  - ii. Specialized Instruction
    - 1. Rebecca Reed reviewed the Specialized Instruction update.
  - iii. Technology
    - 1. Mike Smith updated the Board on Technology items within the district.
  - iv. Finance and Operations
    - 1. Abby Lloyd reviewed the update on Finance and Operations.
    - 2. John Solomon reviewed the financial statements.
  - v. ECOL Update
    - 1. Rebecca Reed and Frank Holes updated the Board.
    - 2. Superintendent Brown discussed changes going forward with ECOL
  - vi. Board Member Comments
    - 1. There were no comments this month.

**V. DISCUSSION ITEMS**

- A. Abby Lloyd and Superintendent Brown discussed the FOIA fee appeal with the Board.

**VI. BUSINESS AGENDA**

- A. Motion by **Day** supported by **Hennip** for the Board to approve the ECOL as presented. 5 Ayes, 0 Nays. Motion carried.
- B. Motion by **Hennip** supported by **Day** for the Board to approve the District Preparedness Plan as presented. 5 Ayes, 0 Nays. Motion carried.
- C. Motion by **Parsons** supported by **Hennip** for the Board to deny the FOIA Fee Appeal due to the number of hours consumed to complete the FOIA request. The Board directed Superintendent Brown to communicate this decision to the complainant. ROLL CALL VOTE: Collier – Aye; Hennip – Aye; Parsons – Aye; Day – Aye; Christman – Aye. 5 Ayes, 0 Nays. Motion carried.
- D. Motion by **Hennip** supported by **Christman** for the Board to grant the Superintendent authority to close buildings/programs as needed due to pandemic conditions. ROLL CALL VOTE: Collier – Aye; Hennip – Aye; Parsons – Aye; Day – Aye; Christman – Aye. 5 Ayes, 0 Nays. Motion carried.

**VII. FUTURE ITEMS FOR CONSIDERATION**


- A. There were no comments from the audience.
- B. The Board reviewed the November and December calendar.

**VIII. OTHER**

- A. The next Board of Education meeting on December 1 will be a Zoom meeting.
- B. Superintendent Brown thanked the Leadership Team for all of their hard work.

**IX. ADJOURNMENT**

- A. Motion by **Day** supported by **Christman** to adjourn the regular meeting at 6:35 p.m. 5 Ayes, 0 Nays. Motion carried.

  
\_\_\_\_\_  
Amy Christman, Secretary