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William Parsons, Treasurer
Amy Christman, Secretary
Rick Day, Trustee

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**OFFICAL MINUTES
ORGAINZATIONAL & REGULAR MEETING
BOARD OF EDUCATION**

Tuesday, July 14, 2020

8:30 a.m.

via Zoom

ORGANIZATIONAL MEETING

- A. The July 2020 Organizational Meeting was called order by President Collier at 8:30a.m. via the Zoom meeting platform.
- B. The Pledge of Allegiance was said.
- C. The Secretary called the roll of the Board:

MEMBERS PRESENT: Collier, Parsons, Hennip, Christman

MEMBERS ABSENT: Day

ALSO PRESENT: Bill Brown, Shelby Bill, Abby Lloyd, Rebeca Reed, Frank Holes, Rich Okoniewski, Mike Smith, John Solomon, Katelynn James, Ben Bever

- D. Motion by **Hennip** supported by **Parsons** to adopt the agenda as presented. 4 Ayes, 0 Nays. Motion carried.
- E. Motion by **Parsons** supported by **Hennip** to approve the minutes of the June 16, 2020 Regular meeting of the Board. 4 Ayes, 0 Nays. Motion carried.
- F. There were no comments from the audience.
- G. Motion by **Hennip** supported by **Parsons** that the following offices for the 2020-2021 school year will be held by:

Larry Collier – President
Bob Hennip – Vice President
Bill Parsons – Treasurer
Amy Christman, Secretary

- H. Motion by **Hennip** supported by **Parsons** to adopt meeting dates and times for the Regular 2020-2021 Board of Education meetings and the 2020-2021 Board Special meetings as presented. 4 Ayes, 0 Nays. Motion carried.
- I. Motion by **Hennip** supported by **Parsons** to approve the following items. 4 Ayes, 0 Nays. Motion carried:
 - 1. Designation of Depositories for School Funds:
 - a. The Administration recommends that the Board designate Chemical Bank, and Michigan Liquid Asset Fund (MILAF) as primary depositories for school funds.
 - 2. Check Signature Authorizations:

- a. The Administration recommends that the Board authorize the Board President and the Board Treasurer as check signature authorizations.
3. Posting Public Notices of Meetings:
 - a. The Secretary of the Board of Education (or designee) is responsible to post all public notices of meetings.
4. Delegation of Election/Secretarial Duties:
 - a. The Board Secretary may delegate election duties to a member of the district's administrative staff. If duties are delegated, it must be recorded in the minutes of this meeting. **The Board Secretary delegates the AAESA Superintendent to handle District Elections.**
 - b. The Board Secretary may delegate Board secretarial duties to the Recording Secretary to act on behalf of the Board Secretary on any occasion when the Board Secretary may not be in attendance.
5. Approval of Professional Organizational Membership:
 - a. The Administration recommends the approval of the following professional organizational memberships:
 1. Allegan County School Board Association
 2. Michigan Association of School Boards (MASB)
 3. MASB Legal Trust Fund
 4. Association of Educational Service Agencies (AESA)
6. Approval of Annual Retainer Agreements:
 - a. The Administration recommends that the Board approve the following annual retainer agreements:
 1. Legal Firm
 - a. Thrun, Maatsch & Nordberg, P.C.
 2. Auditor
 - a. Maner Costerisan
7. Approval of Law Firms:
 - a. The Administration recommends that the Board approve the following law firms on an hourly basis:
 1. Clark Hill, PLC
 2. Dykema-Gossett, PLLC
- J. Motion by **Hennip** supported by **Parsons** to appoint Board members to the following groups. 4 Ayes, 0 Nays. Motion carried.
 1. Rich Day as delegate to the Allegan County School Board.
 2. Larry Collier as presentative to the Special Education Parent Advisory Committee (PAC).
 3. Bob Hennip as representative to the Outlook Academy.
 4. Bill Parsons as representative for STEM
 5. Larry Collier as representative for Early Childhood.
- K. Motion by **Parsons** supported by **Hennip** to approve the Board Compensation schedule as presented. 4 Ayes, 0 Nays. Motion carried.
- L. The Board reviewed the current terms of office for the Board of Education.
- M. There were no other organizational matters.
- N. There were no comments from the audience.
- O. Motion by **Parsons** supported by **Christman** to adjourn into the regular meeting agenda at 8:45 a.m. 4 Ayes, 0 Nays. Motion carried.

REGULAR MEETING

- I. ROUTINE
 - A. There were no additions to the agenda.
 - B. Motion by Hennip supported by Parsons to adopt the agenda. 4 Ayes, 0 Nays. Motion carried.
- II. HEARING AND CORRESPONDENCE
 - A. There were no comments from the audience.
 - B. The General Education Learning Network (GELN) at their state-wide meeting thanked Frank Holes for coming up with a return to school guidance “cheat sheet” that the group is grateful to sue.
- III. CONSENT AGENDA
 - A. The Board approved the bills and authorized payment.
 - B. The Board approved the following hires:
 - 1. Benjamin Bever – Assistant Principal, ACATEC
 - 2. Katelynn James – Counselor, ACATEC
 - 3. Frank Holes, TRANSFER from Data & Improvement Specialist to Director of Instructional Services.
 - C. Motion by Hennip supported by Parsons to approve the consent agenda. 4 Ayes, 0 Nays. Motion carried.
- IV. INFORMATION ITEMS
 - A. Superintendent and Board Report
 - 1. Superintendent Brown accepted the following resignations or terminations per Board of Education Policy 3140 and 4140:
 - a. Carrie Johnson, Director of Instructional Services
 - b. Patty Long, Paraeducator, Hillside
 - c. Melissa Badillo, Great Start Parent Liaison
 - d. Barb Precord, Transportation.
 - 2. Larry Collier updated the Board on MASB.
 - 3. There were no Board professional development updates.
 - 4. There was no ACSBA update.
 - 5. Larry Collier updated the Board on PAC.
 - 6. Bob Hennip updated the Board on the Outlook Academy.
 - B. Progress On Organizational Goals
 - 1. Instructional Services Report(s)
 - a. Frank Holes updated the Board on Instructional Services.
 - b. Rich Okoniewski updated the Board on ACATEC.
 - c. The Board reviewed the Early Childhood update.
 - 2. Specialized Instruction Report(s)
 - a. Rebecca Reed updated the Board on Specialized Instruction.
 - 3. Technology Update(s)
 - a. Mike Smith reviewed the Technology update.
 - 4. Finance and Operations Report(s)
 - a. Abby Lloyd gave the department update.
 - b. John Solomon reviewed the financial statements.

c. John Solomon reviewed the Budget to Actual Charts.

5. Board Member Comments – there were no comments this month.

V. BUSINESS AGENDA

A. Motion by **Hennip** supported by **Parsons** for the Board to approve the resolution to accept the lowest bid on the Hillside bond sale. Roll Call Vote: Collier – Aye, Parsons – Aye, Hennip – Aye, Christman – Aye. 4 Ayes, 0 Nays. Motion carried.

B. Motion by **Parsons** supported by **Hennip** for the Board to accept the offer for the 3229 Fairhaven Drive property as presented. Roll Call Vote: : Collier – Aye, Parsons – Aye, Hennip – Aye, Christman – Aye. 4 Ayes, 0 Nays. Motion carried.

VI. FUTURE ITEMS FOR CONSIDERATION

A. There were no comments from the audience.

B. The Board reviewed the July and August calendars.

VII. OTHER

VIII. ADJOURNMENT

A. Motion by **Christman** supported by **Hennip** to adjourn the meeting at 9:31 a.m. 4 Ayes, 0 Nays. Motion carried.



Amy Christman, Secretary